

EMPLOYEE IDENTIFICATION BADGES

All GTC employees should wear an identification badge when on campus. Information on requesting a Name Badge (<https://forms.office.com/pages/responsepage.aspx?id=4C36jYYIZUuonZToHq7YpH8EFWcvCkZBvGkkp54RA8VUNEkxOUIBQUtYQldZV1ZFMUdPUUw0RkhVNCQIQCN0PWcu>) can be found on Resources4me under Human Resources Documents.

Employees who need access to campus buildings after hours must present their college photo ID badge to GTC Police to verify employment. Employees who separate employment, i.e., retirement, resignation, or termination, must return their college photo ID badge to their department head/chair, who will forward the badge to GTC Human Resources.