

# COUNSELING SERVICES

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The Greenville Technical College experienced counseling staff is available to provide every student with assistance and guidance on personal matters. Their purpose is to provide professional assistance with obstacles encountered, assist students in identifying their educational goals and facilitate their success in achieving these goals.

Counseling Services is located in The Beattie E. Huff Student Center, Building 105 on the Barton campus. The offices are located in Suite 218. Students can reach our office via phone, (864) 250-8322, or email at CounselingServices@gvltec.edu.

Counseling Services at Greenville Technical College is open from 8 a.m. to 5 p.m. Monday through Thursday and 8 a.m. to 1 p.m. on Friday. The office operates over a 12-month period but is closed on holidays and weekends and any other time that the campus is officially closed.

## Satellite Campuses

Counseling Services will be available for appointments at satellite campuses (Brashier, Benson and Northwest) on an as-needed basis. Appointments will be available from 8 a.m. to 5 p.m. Please call (864) 250-8322 for more details or to schedule an appointment.

Visit our web page at <https://www.gvltec.edu/counseling/>.

## Counseling Services Referral Process

The instructor-to-student relationship is the most significant partnership formed during the educational process; therefore, the college recognizes that instructors are the first line of defense with an effective retention effort. The college urges instructors to contact any student who may be experiencing difficulties. Subsequently, if the instructor feels that further assistance is necessary, the student should be referred to a counselor for counseling intervention.

When referring a student, email the student's name, identification number, and a description of concern to CounselingServices@gvltec.edu (counselingservices@gvltec.edu). As part of the process, instructors should inform the student that a referral has been made to Counseling Services ([https://www.gvltec.edu/student\\_resources/student\\_support/counseling/](https://www.gvltec.edu/student_resources/student_support/counseling/)). Once the email from the instructor is received, a member of the Counseling Services staff will reach out to the student.